



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Govt. Maharaj Acharya Sanskrit College, Jaipur
• Name of the Head of the institution	Prof. Bhaskar Sharma	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	0141-2706608	
• Mobile no	9829061407	
• Registered e-mail	maharaj.college@gmail.com	
• Alternate e-mail	maharaj.college@masc.ac.in	
• Address	Near Gandhi Circle, Gandhi Nagar, Jaipur	
• City/Town	Jaipur	
• State/UT	Rajasthan	
• Pin Code	302015	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Co-education	
• Location	Urban	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	JRRS University, Jaipur				
• Name of the IQAC Coordinator	Prof. Shalini Saxena				
• Phone No.	0141-2706608				
• Alternate phone No.	0141-2706608				
• Mobile	9414051119				
• IQAC e-mail address	iqac.maharaj@gmail.com				
• Alternate Email address	saxena.drshalini@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://masc.ac.in/index.php/page?id=65				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://masc.ac.in/index.php/page?id=84				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.20	2016	19/01/2016	18/01/2021
6. Date of Establishment of IQAC			24/04/2014		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1- Preparation of detailed outline and plans for preliminary preparation for upcoming NAAC visit. 2- Efforts to make classes more regular effective to develop critical and Analytical approach in students. 3- Analysis of each department on the basis of feedback of students and analysis of result communicating it to the respective department for improvement. 4- Effective use of ICT in Teaching is encouraged. 5- Incorporating new best practices to enhance practical knowledge of specific subject in students.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Renovation of Yagya-shala.	Proposal submitted to department of sanskrit education.	
Badminton court	Proposal submitted to department of sanskrit education.	
Seminar by department of sahitya and Bhasha vigyan	Two days national seminar was organized.	
Mahakavi Magh Jaytanti celebration	Kavi Sammelan on Magh Jaytanti	
To organize Quiz on different subjects	Online Quiz programmes were organized	

13. Whether the AQAR was placed before statutory body?	No				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Nil</td> <td>Nil</td> </tr> </tbody> </table>		Name	Date of meeting(s)	Nil	Nil
Name	Date of meeting(s)				
Nil	Nil				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2020-21</td> <td>28/02/2022</td> </tr> </tbody> </table>		Year	Date of Submission	2020-21	28/02/2022
Year	Date of Submission				
2020-21	28/02/2022				
15. Multidisciplinary / interdisciplinary					
<p>Govt. Maharaj Acharya Sanskrit College, Jaipur is an affiliated college to JRRSU which is a state university, it has to follow a road map or guidelines prepared and provided by the State Government. As university prepared and provided a curriculum to implement the multidisciplinary / interdisciplinary structure of New Education Policy the MASC has implemented this new curriculum with choice based credit system (CBCS). Students of one stream can take other stream's subject to enhance research capabilities. In addition the college promotes interdisciplinary research projects.</p>					
16. Academic bank of credits (ABC):					
<p>Provisions of Academic bank of Credit proposed in the draft of NEP to facilitate multiple entries and exit points in their academic programs. By this students will be able to earn credits and get the program completed. The college shall abide by the curriculum and structure prepared by the affiliating university in this regard.</p>					
17. Skill development:					
<p>As mentioned earlier the college is an affiliated college and doesn't enjoy preparing and implementing its own curriculum. It has to follow the designed curriculum provided by the JRRSU. So far skill development is concerned the college offers different activities for skill development such as Communicative Sanskrit Aptitude and placement classes, participation by students in-house competitions such as Debate, Group Discussion and Quiz Programmes.</p>					
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)					

The preservation and promotion of India's cultural wealth must be considered a high priority for the country, as it is truly important for the nation's identity as well as for its Economy. In this regard appropriate integration of the Indian Knowledge system particularly teaching in Indian languages is important. Language, of course, is inextricably linked to Arts and culture. Languages influence the way people of a given culture speak with others, including with family members, authority and strangers, and also influence the tone of the conversation. In order to preserve and promote culture, one must preserve and promote a culture's languages. The college has been offering all programmes in Sanskrit language which is the most prominent Indian language. In addition to this, the college offers all UG and PG programs in traditional Sanskrit literature i.e.Vedic Literature, Puranas,Ramayan, Mahabhartar,Sanskrit literature.Some of our faculty members have fluency of speech in other Indian languages.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college is prepared to fulfill the objectives and achieve the target as per the structural curriculum provided by the affiliating university.

20.Distance education/online education:

During the Covid pandemic, online classes were conducted very effectively by all faculties in all programs. Both teachers and learners have experienced the online teaching and evaluation process through different software.E-contents by subject experts are uploaded on institutional website and you-tube channel.So, the institution is well prepared in this regard.

Extended Profile

1.Programme

1.1 24

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 568

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 1960

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 122

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 19

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 22

Number of sanctioned posts during the year

Extended Profile

1. Programme

1.1	24
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	568
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1960
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	122
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	19
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	22
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4. Institution	
4.1	27
Total number of Classrooms and Seminar halls	
4.2	1296946
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	19
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Before the start of every academic session, Principal conducts a meeting with Heads of all the Departments and finalize the Academic Calendar in alignment with the university schedule. Subjects are allocated to the faculties based on their subject expertise and interests well in advance. The affiliating university provides the syllabus with evaluation schemes. Faculty follows the evaluation scheme mentioned in the syllabus for each course. Guest lectures are regularly arranged to bridge the gap in the prescribed curriculum. A Quarterly Teaching Progress Format is prepared by College, in which, teachers report their teaching progress & Topics for upcoming months. At the end of every session course exit feedback is taken from the students and analysed for proper measures. Special emphasis is given on the development of the overall personality of the students through the conduction of various personality development programmes. Students are encouraged to participate in NCC and other social activities so as to enable them to be socially responsible citizens. Seminars and

workshops are arranged to enrich the curriculum.sanskrit speaking, Ved & Jyotish. Practical Sessions organized for Students of Jyotish & Ved. Practical sessions organized for Students of Jyotish at observatory of jaipur which called Jantar Mantar.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College is affiliated to JRR Sanskrit University, and hence, follows its rules and guidelines regarding the assessment and evaluation process of performance of students. The same is communicated to the students. The internal assessment is carried out in a systematic manner for theory courses, seminars and project. Academic calendar is prepared at the beginning of each semester and is made available on the college website and notice-boards of the departments. Thus, students know about the dates of class tests (CT), submission of assignments well in advance and hence, can plan accordingly. The dates and schedule of internal assessment of courses, seminars and project are displayed through the notices to the students well in advance. For theory sessional assessment the question papers are prepared at the department level with reference to old question paper/question bank/book followed by faculty members. ? Question paper is prepared by individual faculty/ faculty members teaching the same subject. ? Quality of question papers are checked and final question paper is approved by concerned authority. ? Answer sheets are evaluated and checked answer sheets are shown to the students. ? Sessional result analysis is discussed at HoD level. ? A comparative evaluation of student's performance is carried out. ? Three internal tests were conducted.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate

A. All of the above

in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

24

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. Gender Numbers of programs are conducted for women and girl students such as organization of folk dance competition, hemoglobin check up camps. The committee for Woman Safety and internal complaint committee organizes programs on Woman Empowerment, Laws for Woman, Women's Day, The N.C.C. unit of our college has been very proactive in conducting different extension activities not only in college premises but also in adopted villages also. Major gender issues are focused and addressed through the activities like Save girl child campaign.

2. Environment and Sustainability N.C.C.promotes environmental protection through tree plantation and other sustainable development programs. Every year, N.C.C. unit undertakes a host of activities in the nearby areas during the special camps. Different activities have been initiated by the college to save environment such as Cleanliness Campaigns at Temple places, Bus and Public spaces etc. Different social activities have been initiated by the college like Health and Hygiene awareness programs, Medical check-up camps, AIDS awareness programs, Voter's awareness program, Road

safety Campaign, Blood donation camps, etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

14

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System**1.4.1 - Institution obtains feedback on the**

D. Any 1 of the above

syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://masc.ac.in/index.php/page?id=81
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
568	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	

200	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners. The departments use monitoring and mentoring to keep track of slow learners' progress. Along with teachers, some advanced learners are encouraged to mentor weak students and help them with explanations and notes. Revision classes and counselling sessions are held and additional teaching is taken up if required. Advanced learners are encouraged to study the contents of the syllabus effectively so as to achieve a high percentage of marks and a good score in competitive examinations. This helps to identify the slow learners and to design special coaching sessions or tutorial sessions to bridge the gap between the slow learners and the advanced learners. Following activities are done by teachers for students: Slow learners: 1. Individual counselling. 2. Remedial Coaching 3. Extra notes. 4. Group discussion session. 5. Internal examination process. Advance learners: 1. Advance notes 2. Seminar sessions 3. Participative learning sessions i.e., Self-Discipline Day & Teachers Day . In order to enhance their confidence level, the department conducts different activities such as NSS, Cultural, and Sports to develop their overall personality.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
568	17

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric methods, such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences Teaching-learning methods adopted by the faculty members include Lecture Method, Interactive Method, Project-based Learning, Computer-assisted Learning, Experiential Learning, etc. The Teaching-learning activities are made effective through illustration and special lectures. Lessons are taught through PowerPoint presentations to make learning interesting besides oral presenting methods. Lecture method: This conventional method is commonly adopted by all teachers. This method facilitates the teacher to interpret, explain and revise the content of a text-only for better understanding of the subject by the learners. Interactive method: The faculty members make learning interactive with students by motivating student participation in group discussion, role-play, subject quiz, news analysis, discussion, and questions and answers on current affairs Departments provide an effective platform for students to develop the latest skills, knowledge, attitude, values to shape their behaviour in the correct manner. The department conducts innovative programs which stimulate the creative ability of students and provide them a platform to nurture their problem-solving skills and ensure participative learning. The department Implements student-centric methods of enhancing the lifelong learning skills of students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Institution frequently updates its IT facilities including Wi-Fi. There are different digital technological facilities available in the college. There are 02- smart classrooms, and 1-digitally

equipped conference hall available in the college. A well equipped computer lab is also functioning in the college. The students of the college are access to the computer lab. The old college building and the library building are facilitated with the Wi-Fi connectivity. There is a plan to extend the Wi-Fi connectivity facility to the newly constructed building (under the RUSA scheme). There is open access of Wi-Fi connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. The different educational sites are shown to the students with the help of digital device. Most of the official work is being done with the help of ICT. . Following are some basic facilities for updating: Computer is formatted in regular basis. Anti-virus is regularly installed in computer. All computer has anti-virus Wi-Fi connectivity is available as in Principal chamber, Office-room, IQAC room, CCTV is installed in every classroom.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

17

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

The institute has devised an efficient mechanism to deal with examination related grievances which transparent in the pattern and conduction of CIE and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations. At Institute level: At Institute level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process. The teacher distributes evaluated answer scripts to students, and any clarifications or grievances are addressed by the teacher. The internal marks are displayed on the notice board. If any discrepancy like mistakes in question paper, mark allocation, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after resolved by the teacher, then he may represent the same to the HOD concerned. The entire process is maintained transparent and time bound by the university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

If students have grievances related to evaluation of university answer scripts it is intimated to the subject handling faculty and head of the department if necessary, for further action. Students can bring their grievances by applying for the following evaluation procedure: Re-Evaluation: Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results. The results of re-evaluation will be announced as per the university norms. Challenge Evaluation: If the re-counting/re-evaluation results are not satisfactory, a student can apply for challenge evaluation within a week after the announcement of the revaluation results. The evaluation process is carried out by two subject experts. Result will be announced before commencement of University Examination and the fees will be refunded to the students if he/she clears the paper. So maximum chances are given

to the students to clear the subject. The entire process is maintained transparent and time bound by the university.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://masc.ac.in/index.php/page?id=83
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of the Course Outcomes

The course outcomes is measured through syllabus, completion of syllabus, continuous evaluation (internal evaluation), setting up of question paper, evaluation, and result.

At the Departmental level the Heads of the Department and the teachers who are engaged in any class strive to complete the courses in time and in some cases extra classes are conducted for the students who they identify as relatively average. The 75 percent of compulsory attendance to qualify for writing the examination of the courses is adhered to, to ensure students participation in the class. The attendance is also tied with marks. . The continuous evaluation is done through tests, quizzes, written assignments, presentation of papers, oral presentations, field work and so on. The end semester examination of every course is based on written examination of three hours, the question paper of which is required to test the knowledge of the student from every unit prescribed for study.

The programme specific outcomes is measured by taking the aggregate result of all courses in a given programme of an individual student, and then the average performance of all the students in a given programme.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://masc.ac.in/index.php/page?id=81>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

60000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

7

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge. Our college, though it doesn't have any defined ecosystem comprising INCUBATION cell set-up under the mandate from any statutory authority, it has been encouraging a spirit of encompass various outreach programmes for creating and transfer of knowledge

1. College Magazine: Our College publishes an annual magazine namely "Vaijayanti". In the magazine, various activities and achievements, primarily areas, students related achievements are also included. Most of the departments of the college are honestly working to publish their departmental magazines.
2. Cultural Forum: The college has set up platforms like Cultural Forum and is encouraging the students at various platforms to display their distinctive talents and skills through activities like participation in cultural programmes, participating in street play on social issues etc.
3. E-Library: The institute has well equipped Library, safe drinking water by the staff, both teaching and non-teaching, who have strived hard individually and collectively in different facility, to ensure swift and paperless (or green communication) made of communication in day-to-day administration from the IQAC office.
4. Encouragement for Professional Development: Faculty members are encouraged to undergo professional development programmes and organize and participate in Conferences, Seminars and Workshops. Leave is granted to participate in the workshops. Teaching and nonteaching staff are encouraged to enhance their qualifications and pursue part-time PhD programs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

18

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The student volunteers visit neighboring localities and conduct various activities regularly. Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during the last five years. The College organizes and participates in various extension activities with a dual objective of not only sensitizing the students about various social issues but also contribute to the community and strengthen community participation. The NCC and NSS college units take part in various initiatives like 1. Swachh Bharat initiatives 2. Blood donation camps 3. Awareness programs on AIDS prevention lecture 4. Leprosy prevention and awareness 5. Dengue Awareness program 6. Environmental pollution The College also has Bharat Scouts Rovers unit of students which has diversified activities in association with NGOs like Helmet Awareness Program, Environmental issues etc. by involving youth. This joint venture encourages and facilitates various extension programs. Events like participation of the students who take up activities in collaboration with other agencies to spread awareness. India is the birthplace of Yoga and by participating in International Yoga day students become global stakeholders in ensuring sound mind in a healthy body. Programs like rainwater harvesting, tree plantation drive and conservation of drinking water,

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College is keep on the quality of teaching, learning and research, and ensures it through adequate infrastructure and physical facilities. Classrooms and Seminar Halls

Two classrooms with ICT facilities. 1 seminar halls with ICT facilities. four LCD projectors. Four LED TV cum Interactive Display. Two Interactive Board. One LED Digital Board for displaying the events and academic activities of the College. Green chalk boards in all the classrooms. Media Centre and Lecture Capturing System for developing E-contents. Communication and Skills Development Centre. Office rooms for Officials,

Networking Lab. One Computer Education (Literacy) Lab. Mobile App for academic information and services. Power Backup two invertors with total capacity of 140 KVA power, power and Solar Panel with 10 KVA for uninterrupted power supply Library The College Library, with 1225sq. ft. area, has a collection of 25000 books and 7 journals and magazines. Apart from stack room, there are reference section, journal section, reading hall, internet. and browsing centres, etc. library automation is in process. There are adequate infrastructure facilities for effective learning, and the College is periodically maintaining and improving the facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Institute, with its compulsory Core Courses and the continuous evaluation scheme, integrates sports and extra-curricular activities as essential components. This is done not only for participation but also for assessment of students. It has adequate facilities for sports, games and cultural activities. The total area of sports and games fields is 18.92 acres. College has playground with provision for multiple games, such as, badminton,

volleyball, basketball, carrom, table tennis Athletics, Kho-kho, chess, gymnasium and cultural activities. Indoor and outdoor badminton courts and gymnasium are available. well-equipped seminar hall for organizing annual functions and cultural events. Intra-faculty and inter-faculty games and sports competitions are organized regularly every year for students. Students are specially trained for participation in Zonal and Inter-Zonal National Youth Festivals competitions organized by the Association of Indian Universities, Some of the faculty members serve as instructors at the CSU Yoga Centre. Special classes on self-defense are organized specially for female students. National Independence Day and Republic Day are celebrated in the Institute by unfurling the national flag followed by a guard of honor of the Chief Guest by NCC students, an impressive march past of students of all faculties on the beats of the students' band and organization of athletic events. The best marching contingent is adjudged by a panel of army veterans. Students present cultural programme on the Convocation Day and in National and International Conferences organized by the Institute.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**708432**

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)****Nil**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

35

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institution frequently updates its IT facilities including Wi-Fi. There are different digital technological facilities available in the college. There are 04- smart classrooms, 02-smart lab and 01-digitally equipped conference hall and 02-digitally equipped laboratories available in the college. A well equipped computer lab is also functioning in the college. The students of the college are access to the computer lab. The college building and the library building are facilitated with the Wi-Fi connectivity. There is a plan to extend the Wi-Fi connectivity facility to the newly constructed building (under the RUSA scheme). There is open access of Wi-Fi connectivity to all student and the staff members of the college. All the departments of the college are provided with computer and other related accessories. All teaching staff member use the ICT in the classrooms and laboratories, whenever needed. The different educational sites are shown to the students with the help of digital device. Most of the official work is being done with the help of ICT. The college regularly maintains the IT facilities. Following are some basic facilities for updating: Computer is formatted in regular basis. College itself

formats the computer without no fees and by the help of computer operator. Anti-virus is regularly installed in computer. All computer has anti-virus Wi-Fi connectivity is available in Principal chamber, Office-room, IQAC room, various departments including, library and laboratories. CCTV is installed in college building.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

28

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures optimal allocation and utilization of the available financial recourses for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received the college as per the requirements in the interest of students. Library:- 1. The requirement and list of books is taken from the concerned departments and HOD's are involved in the process. . 2. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam.Sports: - Regarding the maintenance of sports equipment the college sports in-charge is deputed. Computers: - 1. Centralized computer laboratory established. 2. Internet and Wi-Fi enabled campus. . Classrooms: - 1. The college has various committees for maintenance and upkeep of infrastructure. At the departmental level, HODs submit their requirements to the Principal regarding classroom furniture and other. 2.The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipment. 3.Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. Apart from these, CCTV cameras available and all are working in various locations like,

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
92	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
0	
File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	https://masc.ac.in/index.php/home
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

121

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Student Council representatives actively participate in various activities. They help in coordinating all the events related to academics and other cocurricular Extra-curricular activities, as

per the directives of teaching faculty. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students. Contribution of the Student Council in Academics and Administration- 1. Coordination in day to day academic activities at their level. 2. Coordination in communicating the information between students and Teaching faculty. 3. Coordination in organizing Cultural events. 4. Coordination in organizing Sports Games for the students. 5. Coordination in inviting the external guest speakers and organizing the Seminars Workshops. College provides necessary support to the council members in organizing coordinating the events. It encourages the students to develop their leadership skills through these activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The quality and proficiency of the college to a large extent depends on active participation of Alumni Association in various curricular activities and meetings. Therefore, the college has always been ready for support them. Every year our valuable alumni visit college for giving their inputs to the current students and to assist in running coaching classes for competitive examinations organized by Career Counseling Cell of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of being an institution of academic excellence with innovative orientation, promoting an environment of articulate, value oriented quest and endeavour for a modern, moral and socially committed individual in this rural, under developed area defines the contours of the college's distinctive characteristics. The institution aims to produce dedicated citizens, who are ready to work for the betterment of the Society and the Nation.

- To motivate youth, particularly girls, from the rural and agrarian milieu to pursue higher education goals
- To foster an ambience where educational, social, cultural, ethical and emotional needs are addressed through a holistic program, achieved with the commitment and cooperation of the staff, students and the community at large, to provide quality education
- To impart quality education integrating skill development
- To mould the minds of the young and create in them a desire

to live a complete life in the modern society as honorable and worthy citizens

- To build a solid foundation for future learning of the students
- To strengthen the commitment to ethical and moral values of all its stake holders
- To create a genuine concern for society and environment that culminates in purposeful extension and outreach activities

All these aims are achieved by the institution through the participation of students in activities like debates, group discussions, tutorials, seminar presentations, extension lectures, camps & rallies, sports and cultural activities etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The head of the institution delegates its powers by constituting various committees for smooth functioning in the campus. One faculty member is nominated as convener, who holds the meeting of its committee members. In the meeting all activity related matters are discussed to chalk out the programme and responsibilities are assigned to committee members.

The institution has a view that students must also get the opportunity and exposure to learn the management of various activities which develops leadership qualities among them. For this, students are nominated in the committees to assist faculty members. Students work under supervision of faculty members and learn to organize activities. This also helps to develop team spirit and in understanding each other. In sports activities, students are assigned work under the supervision of able PTI. This helps the students to understand play field, athletic tracks, field area of the game and other basics related to sports. In cultural activities students are assigned work to decorate stage, preparation and distribution of judgment sheets under supervision

of committee members. Marked copy of the judgment sheets are collected by the event in-charge.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The college has in academic calendar with all details pertaining to curricular, co-curricular and extra-curricular activities to be carried out throughout the session. This calendar incorporates and reflects the mission of the college. Before commencement of each academic session, the institution submits its budget to Directorate of Sanskrit Education for the approval of the state government. To extend better teaching and learning infrastructural facilities to the students of this college on the proposal of I Q A C members the institution has upgraded 2 rooms equipped with white screen audio, visual aids and Wi-Fi facilities to make the students aware of the recent advances in the field of teaching learning process. These rooms are utilized by the students of this institution and lectures are delivered to them here, these rooms are also used by the faculty members to create e-content. The institution has procured lease line from BSNL to provide wi-fi facilities in the campus. Committees are made for the development of the campus and its beautification and for maintaining clean environmental conditions in the campus. The institution has the vision that for overall development of the students, sports facilities are must. Viewing this vision institution is planning to prepare a badminton court for students and a well-equipped gym is installed in college.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution has a transparent administrative structure to establish a well-organized administrative set up. Being a Government Institution, it is regulated and supervised by Department of Sanskrit Education, Government of Rajasthan, Jaipur.

Under the set up the Principal of the institution directly reports to Director, Department of Sanskrit Education, Government of Rajasthan, Jaipur. The State Government has delegated financial powers to the DDO who is generally the head of the institution.

For the smooth functioning of the institution, head of the institution constitutes various committees. The institution is of the opinion to decentralize power to constituted committees for the effectiveness and proper functioning of the institution.

Each committee functions under convenorship of one faculty member. Three to four students remain part of these committees. All committees constituted by the Principal are answerable to the Principal

Senior most faculty member of the committee acts as a convener and three to four or more faculty members

if desired remain members of the committee. Institution has a view to make students aware of functioning of various events.

The institution follows Rajasthan Service Rules, in which duties and responsibilities are well defined.

All faculty members are recruited by Rajasthan Public Service Commission through proper selection procedure.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in

A. All of the above

**areas of operation Administration Finance
and Accounts Student Admission and
Support Examination**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution is a state government college and all the benefits of state government employees are given to all teaching and non-teaching staff of this institution.

In case of any emergency state run primary health centres at Gandhi Nagar are available. All staff members are eligible for medical services at state hospitals, ESI hospitals and at many of the private hospitals recognized by the department.

Various governmental schemes for the welfare of teaching and non-teaching staff have been implemented in this institution. Facility of pension, NPS scheme, Gratuity as retirement benefits has been extended. Welfare measures extended to the employees are :

§ Career advancement facilities such as Orientation course, Refresher courses, etc

§ Medical facilities and leave.

§ Maternity and paternity leave

§ Child Care Leave (CCL)

§ Earned Leave

§ Retirement benefits including Gratuity, pension/NPS

Appointment of a family member in case of death of the employee in service period.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Yes, the institution has well specified procedure of performance appraisal system provided by the Government of Rajasthan, Jaipur. All teaching and non- teaching staff members submit their self-appraisal form to the office of the Principal. The Principal

peruses the achievements of the employee and appraises it. Thereafter, the Principal gives his comments and forwards it to the Deptt. of Sanskrit Education for further evaluation purposes. The Academic Performance Indicator (API), a mandatory scoring system for measuring the achievements of the students and teachers, introduced in 2010 by UGC is used in the institution for scaling the performance of faculty. This system enables both accountability and career advancement of the faculty.

IQAC with its role as the planning and coordinating body appraises the functioning of the committees, taking stock of both attainments and shortcomings with the aim of rectifying the flaws and ameliorating and upgrading the output. Performance Appraisal is the systematic evaluation of the performance of employees (Faculty Members) and to understand the abilities of a person for further growth and development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, the institution has planned process of audit. The audit is carried out internally as well as by external audit regulatory bodies. Internal audit is carried out by the Audit wing, Department of Sanskrit Education, Finance department, Government of Rajasthan. Whatever document/ information regarding the record is needed, is sought by the in-charge of audit team from the head of the institution, through memos. The head of the institution provides the desired document/ information/clarification in reply of memo in writing to the in-charge of the audit team so that objections raised can be dropped after obtaining valid reasons. Similarly external audit is carried out by the Auditor General of India. The audit is finalized as per the Government Rules. The funds received from University Grants Commission are audited by the Chartered Accountant also so that utilization certificate may be submitted to the UGC regional office. At the time of audit all stock registers, cash book, accounts, library issue-deposit record etc are audited and irregularities if any are pointed out. At the

time of audit all stock registers, cash book, accounts, library issue-deposit record etc are audited and irregularities if any are pointed out.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

For financial mobilization of funds the institution submits its budget to the State Government for approval The institution has its purchase committee, College Development Council, Campus Development Committee etc. All proposals are placed before these committees and thereafter decisions are taken in the interest of the institution. Following this procedure the institution ensures the optimum utilization of resources.

As per Government norms tenders are invited for the procurement and orders are placed accordingly by the office of the Principal. The institution is making all purchases through e-tender, quotations, open tender, through DG & D and cooperative store of the state government.

Internal Quality Assurance Cell (IQAC) and various other

committees plan, coordinate and execute the various activities of the institution to materialize the mission to develop a socially responsive intellectual. Rashtriya Uchchar Shiksha Abhiyan (RUSA) with its constituents Board of Governors (BOG) and Project Monitoring Unit (PMU) are also actively involved in this process. These units assess the requirements of the institution and accordingly prepare plans to meet them in the beginning of the session. These plans are then executed by different committees. This planning and coordination ensures that there is no duplication of work and the existing resources are optimally utilized.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) with its insistent aim of developing an apparatus for conscious, consistent and catalytic action to improve the academic and administrative performance of institutions is playing the expounded role in the institution.

The IQAC plays the role of planning, coordinating and monitoring body in the college. It also acts as the facilitative and participative nodal agency of the institution. Working in tandem with the other committees of the college, IQAC contributes to quality enhancement by ameliorating the overall learning environment conducive to internalizing quality culture.

- Recently a national conference on 'Social Harmony and Sanskrit Literature' was organized in the college.

- A Webinar on 'Interpreting and understanding literature in the context of covid-19

- Kavi-Sammelan on Magh Jayanti.

- The institution plays an active role in the Resource Assistance for colleges preparing for NAAC accreditation. It has contributed

greatly by sharing resources with other colleges to ensure quality education.

- The college follows a stipulated annual calendar pertaining to curricular, co-curricular and extra-curricular tasks to be fulfilled in the institution.
- The faculty has contributed to open access resources by preparing e-content on various topics.
- The use of ICT tools in teaching enhances the quality of the teaching.
- Smart classrooms and smart laboratories and their potential as a quality enhancement tool for learning is optimally used.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Quality Assurance Cell (IQAC) plans and coordinates work of the various committees of the institution so as to enable and ensure optimal utilization of available resources. The teaching learning process is reviewed and appropriate measures are taken to make amends. Since the formation of IQAC, the planning, strategizing and the execution of various infrastructural, academic and extra-curricular activities are carried out with the guidance/supervision/knowledge of IQAC. The college has made significant changes after reviewing and analyzing the teaching learning process and structures and has made changes to meet the challenges and the paucities and drawbacks. Some of the changes the college has adopted are as under:

- Smart classrooms with interactive boards, electronic dais, projectors and other related paraphernalia.
- WIFI
- Free career counseling class for competitive exams.

The institution has continuously worked to augment the existing facilities and optimize the use of the already available ones. Over the years the college has made additions to the infrastructure as well as the curriculum delivery process and facilities for the extra - curricular pursuits. Some of the initiatives and achievements of the institution post cycle one accreditation are:

- Solar panels for electricity generation.
- Nav Griha Vatika an environment friendly informative and explanatory initiative.
- Water harvesting system.
- Smart classrooms with interactive boards, electronic Podiums, projectors and other related paraphernalia.
- There is a display room for the devices used in havan / yagya etc.
- WIFI
- Computer lab.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women Safety and security committee has been constituted in the college under "The sexual harassment of women at workplace (prevention, prohibition and redressal) act, 2013" referred to as "The Act. 2013". committee meets on a need basis to address any complaints from students, teaching and nonteaching members and takes necessary action.

1. The college is committed to provide a safe and conducive work and academic environment to students and its employees and is extremely alert to matters pertaining to any kind of harassment and gender sensitivity. The institution has a zero tolerance policy towards harassment of women in any form and takes stringent actions against any such transgression.
2. The entire campus is under CC TV surveillance. Close circuit cameras installed everywhere help to ensure safe and secure environment for students and especially for the girls, in the campus.
3. Women Safety and security committee, Anti Ragging Committee, Grievance Appeals and Redressal Committee and have been constituted as per norms laid by university/UGC/ state Government. The functions of the committees are displayed on the website of the college and information is being disseminated to the students through orientation and induction programs.
4. Fire extinguishers are placed on every floor..

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The campus is cleaned daily by the workers employed on contract basis. The students' awareness is also one of the major step adopted. The cleanliness is also maintained by their one day and a week camp. The students and faculty are encouraged to plant more trees and making the campus garbage and plastic free zone. Swachh Bharat Abhiyan initiatives at our college takes care of maintaining the campus clean. The old furniture of wood or iron is also the form of solid waste, which is disposed off by the government process of bid.

Liquid waste management: when water is used once and is no longer fit for human use, it is considered as liquid waste. This domestic waste water is channelized into the small plants and trees growing in our campus.

E-waste management : To dispose of e-waste consisting of used printers, cartridges, discarded photocopy machine card memory sticks, damaged PCs, CPUs, Laptops we call an expert in E-waste

Management from time to time.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	B. Any 3 of the above										
<table border="1"> <thead> <tr> <th data-bbox="86 443 529 510">File Description</th> <th data-bbox="544 443 1436 510">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 517 529 645">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="544 517 1436 645" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 651 529 748">Certification by the auditing agency</td> <td data-bbox="544 651 1436 748" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 754 529 851">Certificates of the awards received</td> <td data-bbox="544 754 1436 851" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 857 529 913">Any other relevant information</td> <td data-bbox="544 857 1436 913" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	No File Uploaded	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	No File Uploaded	Any other relevant information	No File Uploaded	
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Any other relevant information	No File Uploaded										
7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	C. Any 2 of the above										
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Any other relevant information	No File Uploaded										
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other											

diversities (within 200 words).

1. Independence Day: Our students celebrated independence day on 15th August by first hoisting the flag and then doing noble works like cleaning parks and premises.

2. Teachers Day: Our students organize teacher's day celebration on 5th September to commemorate the Birthday of Dr. Sarva palli Radhakrishnan .

3. Womens Day: The students organized womens day celebration on 8th March to honor and respect the ladies in the campus. Our students honor the women staffs on that day.

4. Gandhi Jayanthi: A standout amongst the most mainstream events in India and one of the three national occasions, Gandhi Jayanti is praised in our Institute on 2nd October of consistently to stamp the birth commemoration of Mahatma Gandhi.

5. Republic Day: Republic Day is celebrated on January 26 to commemorate the adoption of Constitution. 6. Rashtriya Ekta Diwas (National Unity Day) : It was introduced by the Government of India and inaugurated by Indian Prime Minister Naraendar Modi in 2014. The intent is to pay tribute to Vallabhbhai Patel, who was instrumental in keeping India united. It is to be celebrated on 31 October every year as annual commemoration of the birthday of the Iron Man of India Sardar Vallabhbhai Patel,

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Being an institution of academic excellence with innovative orientation, promoting an environment of articulate, value oriented quests and endeavor for a modern, moral and socially committed individual in this rural, under developed area defines the contours of the college's distinctive characteristics.

From its commencement has served its pioneering goal of seeking

and promoting value based higher education in this area.

The fee structure and scholarships have been successful in achieving the target of wide spread and socially equitable higher education.

The institution successfully embodies the nation's goal of Equity, Access and Excellence and can be gauged from the process, nature and social composition of the students admission and enrolment and academic performance of the students as well as the alumni's contribution to the society

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Independence Day: Our students celebrated independence day on 15th august by first hoisting the flag and then doing noble works like cleaning parks and premises.

2. Teachers Day: Our students organize teacher's day celebration on 5th September to commemorate the Birthday of Dr. Sarva palli Radhakrishnan .

3. Womens Day: The students organized womens day celebration on 8thmarch to honor and respect the ladies in the campus.Our students honors the women staffs on that day.

4. Gandhi Jayanthi: A standout amongst the most mainstream events in India and one of the three national occasions, Gandhi Jayanti is praised in our Institute on 2nd October of consistently to stamp the birth commemoration of Mahatma Gandhi.

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File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the practice

Yagya Practice

1. Objectives of the practice

This practice aims at making the students confident enough to perform the Yagya and other activities related to this practice.

1. The context

The students were able to recite the mantras chanted during Yagya practice. but they were not completely prepared to perform the Yagya on their own. This practice makes students skilled in away so that they can use this skill in the society community and earn their living also

1. The practice

The students lacked the facility of Yagya/Hawanshala, Consequently students knew hawan only in theoretical terms lacking in practical terms.

1. Evidence of success

The students have turned out as resource person for a very specialized service.

1. Title of the practice

Educational Visit to JANTAR- MANTAR

1. Objectives of the practice

Every year students studying Jyotish is taken to the historical JANTAR- MANTAR in order to have a first-hand experience of the astronomical instruments.

1. The context

Students are fortunate to visit the historic observatory and have an opportunity to study the astronomical and cosmological concepts.

1. The practice

19 Three dimensional structures present in the observatory and it is a rare resource from which students are expected to gain the most.

1. Evidence of success

Students are able to prepare Panchang, Janam Kundli and determine the festivals. As a result of which the students got ample opportunities of employment.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision of the institute focuses on value based education , inter disciplinary research and sustainable development .The Vision, Mission and Objectives of the institution clearly points towards a value based education based on the curriculum of the affiliating university combining it with the moral values. The students of College are not only guided to achieve excellence in the education but are thoroughly equipped with the knowledge of social perseverance and environmental sustainability. It lays special effort on students understanding of current environmental crisis and through its various schemes like energy conservation, waste management, rain water harvesting, plantation drives urges them to become eco friendly citizens.College in its endeavor to implement its curriculum incorporating its mission and vision with contemporary issues has evolved a number of best practices like IQAC Faculty Talk programme for promotion of interdisciplinary research work. Value Education The main objective of the college is to inculcate a sense of moral values among students. To promote the age old sanskrit language and literature. The teaching and Learning process is conducted in Sanskrit medium. Oriental Studies are patronized and propagated. The perspective of the institute is to re-establish the Indian ideals and values through Vedic thought. The Techo-Savy Students of the global age have been able to imbibe the ancient knowledge.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Construction of Yagyashala and to start Yagya/Hawan to enhance practical knowledge of students.
2. To make online classes more effective and lively during covid-19 pandemic.
3. Department of sanskrit education has appointed the institute as Nodal agency to design GEERVANI app for online study.
4. To redeem special competitive classes for students.
5. To organize online/offline lectures on various subjects to improve teaching learning process.