



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	GOVT. MAHARAJ ACHARYA SANSKRIT COLLEGE, JAIPUR
Name of the head of the Institution	Prof. Bhaskar Sharma
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01412706608
Mobile no.	9829061407
Registered Email	shrotriya.bhaskar@gmail.com
Alternate Email	maharaj.college@gmail.com
Address	Gandhi Nagar, Near Gandhi Circle, Jaipur
City/Town	Jaipur
State/UT	Rajasthan
Pincode	302015

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Prof. Shalini Saxena			
Phone no/Alternate Phone no.		01412299006			
Mobile no.		9414051119			
Registered Email		saxena.drshalini@gmail.com			
Alternate Email		saxena.drshalini@yahoo.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://masc.ac.in/download_circular.php?doc=MTYwMTQ2MDMzNS5wZGY=			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://masc.ac.in/download_circular.php?doc=MTYwMTcxMTcyNy5kb2N4			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.20	2016	19-Jan-2016	18-Jan-2021
6. Date of Establishment of IQAC			24-Apr-2014		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Magh Jayanti Calebration		19-Feb-2019		125	

	1	
Lecture on Career Counselling	19-Jan-2019 1	97
Lecture on Career Counselling	22-Sep-2018 1	85
Lecture on National Unity Day	31-Oct-2018 1	110
Lecture on Indian Constitution	30-Nov-2018 1	42
Special Lecture by Vyakaran Department	29-Oct-2018 1	55
Lecture Series in Sanskrit Literature	22-Oct-2018 1	70
Lecture Series in Hindi	14-Sep-2018 1	89
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
State Government	Salary Allowance	State	2018 365	37028665
JRR Sanskrit University	Exam & Development	Local Bodies	2018 365	230036
College	Development	Local Bodies	2018 365	379955
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Implement suggestions received from NAAC peer team to improve the quality of Academics Research. Efforts to make classes more regular effective to develop critical and Analytical approach in students. Analysis of each department on the basis of feedback of students and analysis of result communicating it to the respective department for improvement. A Gym is installed for staff Students to ensure their better Health. Effective use of ICT in Teaching is encouraged

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To Promote Research Activities A New Seminar Hall construction is Propused.	Construction Work Started by RUDSICO
Formation of Committees, Allocation of Tasks. Curricular and Cocurricular Targets fixed.	Committees targets achieved Tasks accomplished Curriculum completed. Cocurricular activities successfully conducted
The Shastric studies should be made more lively using the modern techniques and teaching aids.	Number of teachers are using modern techniques and teaching aids.
To upgrade the ICT E-learning	Installation of Equipments in Newly Constructed Smart classroom & Seminar Hall.
A Gym may be Installed to ensure better Health for Students Staff Members Procedure of purchasing Equipment is S	Gym is installed
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

27-Feb-2019

17. Does the Institution have Management Information System ?

Yes

<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>All admissions are online. Application Forms for admission are uploaded on the website. Data required by the University is sent online based on the information drawn from the Application Forms for admission. All relevant information regarding the college, notices and announcements are uploaded on the website. Staff salary notification and generation of salary slips is done online. Finance Accounting MIS transaction with bank is conducted online. All Financial Activities Organized by PFMS IFMS. All Academic Financial data uploaded on MIC Portal (MHRD), AISHE Fund tracker (RUSA)</p>
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Before the start of every academic session, Principal conducts a meeting with Heads of all the Departments and finalizes the Academic Calendar in alignment with the university schedule. Subjects are allocated to the faculties based on their subject expertise and interests well in advance. Time table for every session is prepared by the Time Table committee and the load distribution is informed to the Principal. The affiliating university provides the syllabus with evaluation schemes. Faculty follows the evaluation scheme mentioned in the syllabus for each course. Lectures are given according to topics for the effective implementation of syllabi. Course Objectives and Course outcomes of the subjects in accordance with the university prescribed syllabus are decided by the respective subject teacher. Remedial classes are conducted for slow learners. Guest lectures are regularly arranged to bridge the gap in the prescribed curriculum. A Quarterly Teaching Progress Format is prepared by College, in which, teachers report their teaching progress & Topics for upcoming months. An meeting is conducted at the end of the semester to conclude the academic session. At the end of every session course exit feedback is taken from the students and analysed for proper measures. Special emphasis is given on the development of the overall personality of the students through the conduction of various personality development programmes. Students are encouraged to participate in NCC and other social activities so as to enable them to be socially responsible citizens. Seminars and workshops are arranged to enrich the curriculum. Special implementation plan for teaching of subjects like computer Applications, Sanskrit speaking, Ved & Jyotish. Practical Sessions organized for Students of Jyotish & Ved. Practical sessions organized for Students of Jyotish at observatory of Jaipur which called Jantar Mantar.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Sanskrit Sambhasan Shivir	02/07/2018	50
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>There is a formal mechanism to obtain feedback from students on a regular basis and their views are considered to bring in the appropriate timely changes in the system. A Feedback Committee is constituted by college. Structured feedback is obtained for every course after the completion of the session. The analytical reports of committee is considered by Administration and IQAC. The feedback received from students of all batches is given to each teacher by the Principal after being analysed, clarifying, if need be, for quality enhancement in teaching methodology. Observations on general trends are also made. The Principal intervenes and addresses possible areas of improvement and evaluates</p>

these with each teacher, motivating her/him to look at specific areas where growth is needed. Physical amenities are also being added for students. To ensure regular water supply in college campus bore well is being constructed. According to preference seminar hall, computer lab, smart classrooms renovation plan made under RUSA Grant. Toilet renovation work completed by RUSA Grant. Proposals are made to install Solar energy Plant and Water Harvesting system. During the reformation of the curriculum university invites the representative from the college to put forward the view on behalf of all the stakeholders of the Institute. The senior faculty would participate from the institution and share the feelings of all the stakeholders, which would help in enriching the curriculum and to bring the new changes in the syllabus and the environment.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	205	354	5	2	10

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
17	11	15	1	1	2
No file uploaded.					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College Staff provide full support and guidance to the students throughout their course. Teachers regularly interact with the students and monitor their academic performance and attendance. Students are counselled by subject faculties and HOD for improving their academic performance and attendance. Teachers counsel the students regarding their performance and schedule additional lectures/practical's. The students are given guidance for career, personal issues, besides academic issues. Teachers keep track on their improvements and counsels them accordingly. Students with personal/family problems if any, are given counselling and support. Students are supported and guided both in co-curricular and extracurricular activities. The teacher supports students in all the possible ways to enrich their academic performance. The students are constantly motivated for research, skill development programmes. The college organized talks, lectures for career guidance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
559	17	1:33

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
24	21	3	0	19

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Shambhu Nath Jha	Lecturer	Jyotish Ved Vedang Sansthan Jaipur
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Shastri	1101	Ist year	18/04/2019	18/07/2019
Shastri	2101	II nd Year	15/04/2019	10/07/2019
Shastri	3101	III rd Year	11/04/2019	26/06/2019
Acharya	4101	Acharya Preivous	16/04/2019	20/07/2019
Acharya	5101	Acharya Final	20/04/2019	29/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The evaluation of the students on the basis of examinations is an integral part of the teaching-learning process. Quarterly Class Test is held to evaluate students efficiency in particular Subjects. MCQs were incorporated to test even the minute knowledge of the students. Test copies are handed over to Students for self Assessment. Weakly Group Discussions Organized for different classes on related Subjects. Students are assigned current issues for group discussion, which is arranged by respective subject teachers in order to evaluate the students. Student's subject knowledge, general awareness, oratory and vocabulary skills, social awareness etc. are evaluated through group discussion and marks are given as per participation and performance. It helps to motivate the students and enhance knowledge by sharing thoughts among themselves. Pronunciation Hastsanchalan are evaluated through Vedic Mantra Path. Prediction efficiency and Horoscope knowledge of Jyotish Students are evaluated by Horoscope Making Reading. Karmkand Paurohitya Practical sessions are also organized by students. It is mandatory to conduct computer practical exams for

Shastri II year. Computer practical exams are conducted in college in accordance with prescribed syllabus. In this activity, a theory exam is conducted and student has to face viva-voce along with computer practical as suggested by external examiner. Answer scripts are assessed by external examiner. The results and marks of practical are conveyed to university as per schedule. This practical exam is strictly conducted with adherence of university rules.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Being an institute affiliated to JRRS University, we follow the academic schedule provided by the university. The institute adheres to the Academic Calendar prepared according to the calendar provided by JRRS University. Every year we prepare the academic calendar for the institute and also a department wise activity schedule for smooth functioning. This ensures that the curriculum is enriched through related activities like guest lecture and extension series. For the academic session academic calendar was prepared and followed for conduct of examination and other activities. The Institute prepares their own academic calendar for various programmes which follow the timelines/guidelines and academic schedule of the affiliating University. Generally, the JRRS University gives guidelines on the following in their academic schedule, along with annual cultural and sports meet schedule. IQAC ensures timely implementation of Academic Calendar. The practical examination of subjects like computers, EVS, Ved Jyotish is time to time conducted by the college. Subject knowledge and mental performance of the students is also assessed through various subject related debates and quiz competitions. Annual Examination Time Table is decided by Affiliating University.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://masc.ac.in/download_circular.php?doc=MTU5NDQ000DA0Ny54bHN4

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.masc.ac.in/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Jyotish	1
Political Science	1
Dharma Shastra	2
English	1
Darshan	1
Ved	1
Hindi	2
Bhashavigyan	2
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	11	5	0	0
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Sanskrit Sambhashan Shivir	Sahitya Department of College	4	120
Anti Pollution campaign	NCC, College	2	52
Awareness of Dengue chikungunya	NCC, College	2	42
Awareness programme for traffic rules	NCC, College	2	38
First-Aid Training Camp	NCC, College	2	45
Blood Donation Camp	NCC, College	2	25
Anti Ragging Cmpaign	Anti Ragging Cell	4	250
Swachchhata Abhiyan	NCC, College	2	85
Tree Plantation	NCC, College	2	82
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Independence Day	NCC	Independence Day	1	37
Republic Day	NCC	Republic Day	1	37
NCC Day	NCC	NCC Day	1	37
Yog Diwas	NCC	Yog Diwas	1	37
Blood Donation	NCC	Blood Donation	1	37
Tree Plantation	NCC	Tree Plantation	1	37
Swachh Bharat	NCC	Swachata Abhiyan	1	37
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
38538	4500260

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Journals	7	11000	0	0	7	11000
Reference Books	25123	1190815	0	0	25123	1190815
Text Books	342	1000	0	0	342	1000
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	19	12	7	0	0	7	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	19	12	7	0	0	7	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility

Provide the link of the videos and media centre and recording facility

No Data Entered/Not Applicable !!!

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
241744	197182	424523	1631041

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received the college as per the requirements in the interest of students. Library:- 1. The requirement and list of books is taken from the concerned departments and HOD's are involved in the process. The finalized list of required books is duly approved and signed by the Principal. 2. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. 3. Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out / resolved by the library committee. Sports: - Regarding the maintenance of sports equipment the college sports in charge is deputed. During the session 2016-17 college participated in Cricket, Kabaddi inter-collegiate championship. Computers: - 1. Centralized computer laboratory established. 2. Internet and Wi-Fi enabled campus. 2.Two (2) scanners, Four (4) printers and Two (2) Xerox machines are available in the college. Classrooms: - 1. The college has various committees for maintenance and upkeep of infrastructure. At the departmental level, HODs submit their requirements to the Principal regarding classroom furniture and other. 2.The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipment. 3.With the help of sweeper cleanliness of class rooms is maintained. 4.Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. Apart from these, Total sixteen (16) CCTV cameras available and all are working in various locations like, 1 in each classroom, 1 in computer lab, 2 in library, 1 in staff room,1 in seminar hall, 2 in administration section, 2 in college passage and 2 in out-side of the college (parking area) etc.

<http://www.masc.ac.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!		

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Sanskrit Sambhashan Shivir	02/07/2018	50	Rajasthan Sanskrit Acedemy
Yoga and Meditation Camp	14/08/2018	116	NCC, Department of Physical Education
Special Coaching Classes for Various Competitive Exams	03/09/2018	98	Invited Subject Experts College Teaching Staff
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Special Coaching Classes for Various Competitive Exams	118	52	52	52
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	10	Acharya	Sahitya,	JRRSU	Ph.D.

			Vyakaran, Dh armashastra, Jyotish Ved etc.	jaipur Rastriya Sanskrit Sansthan	Vidyavaridhi
2018	50	Shastri	Sahitya, Vyakaran, Dh armashastra, Jyotish Ved etc.	JRRSU jaipur Rastriya Sanskrit Sansthan	B.ed,Shiksha Shastri,Acha rya
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	21
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Inter Class Tournament	Shastri	70
Inter Class Tournament	Acharya	25
Inter Class Tournament for Girls	Shastri and Acharya	38
Inter Class singing,Mehandi,Rangoli Competition	Shastri and Acharya	8
Kavya-Path Pratiyogita	Shastri and Acharya	20
Essay Writing Competition	Shastri and Acharya	15
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council representatives actively participate in various activities. They help in coordinating all the events related to academics and other cocurricular Extra-curricular activities, as per the directives of teaching faculty. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students. Contribution of the Student Council in Academics and Administration- 1. Coordination in day to day academic activities at their level. 2. Coordination in communicating the information between students and Teaching faculty. 3. Coordination in organizing Cultural events. 4. Coordination in organizing

Sports Games for the students. 5. Coordination in inviting the external guest speakers and organizing the Seminars Workshops. College provides necessary support to the council members in organizing coordinating the events. It encourages the students to develop their leadership skills through these activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

The quality and proficiency of the college to a large extent depends on active participation of Alumni Association in various curricular activities and meetings. Therefore, the college has always been ready for support them. Every year our valuable alumni visit college for giving their inputs to the current students and to assist in running coaching classes for competitive examinations organized by Career Counseling Cell of the College.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. The institution has a practice of Decentralization and participative management. The college provides the better opportunity to all the participating in the decision making process. Right from the Principal the staff and students, all the stakeholders have a role to play in building of the college. Their involvement and cooperation in devising and implementing decision making policies for academic and administrative affairs through various committees have contributed to the growth of the college. Each committee has been provided with specific functions cater to the needs of institution for the ongoing progress and development of the Institution. 1. Principal Level Principal is the head of institution and chairperson of the IQAC. The Principal regularly consults with the Teachers of different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the Principal, the IQAC and the teachers of the college. Internal Quality Assurance Cell (IQAC) NCC committee Students Welfare Committee U.G.C. Affairs Committee Computer and Website Development committee College Annual Magazine Committee Environment Awareness Alumni Association Committee Students Grievance Redressal Committee Sports committee for the session 2016-17. Following committees are constituted in accordance to government guidelines: Admission Committee Women's Grievance Redressal Committee Anti-Ragging Committee Cultural Events Committee 2. Faculty level Faculty members are given representation in various committees/cells nominated by the principal in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following

are the different sub-committees which have been nominated by Principal Placement and career counseling cell Discipline committee Girls Common Room Examination (University College Level)Committee 3. Students Level For the development of students, various cells are established at college level. Students are empowered to play important role in different activities. Functioning of different roles and responsibilities at various committees for further reinforces decentralization- Cultural Secretary Student welfare secretary 4. Non-Teaching Staff Level Non teaching staffs also represents in the governing body and the IQAC. Suggestion of non-teaching staff are considered while framing policies or taking important decisions. 5. Participative Management The institution promotes the culture of participative management at the strategic level, functional level and operational level. Strategic level The Principal, Teachers and the IQAC are involved in defining policies procedures, framing guidelines and rules regulations pertaining to admission, examination, code of conduct-discipline, grievance, support services, finance etc. Functional level Faculty members share knowledge among students and staff members while working for a committee. Operational level The Principal and faculty members interact with government and external agencies faculty members, maintain interactions with the concerned departments of affiliating university. Students and office staff join hands with the Principal and faculty for the execution of different academic, administrative, extension related, co- curricular and extra-curricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Yes, Large no. of faculty members are either convener or member of BOS of the JRRS University hence changes in curriculum, introduction of new courses and improvements in pedagogy are regularly brought forward by the departments of the institute and are incorporated after approval by the University
Teaching and Learning	Regular lectures are conducted according to teaching plan and formulated methodology. Innovative methods are adopted for teaching and learning process. Guest lectures of corporate personnel arranged for special topics from curriculum and recent trends. Encourage teachers to use ICT technologies like smart classrooms Multiple teaching learning practices like lectures, presentations, films, documentary, case studies, role play, group discussions, computer labs teaching, industrial visits, corporate expert lectures, performance training and learning process.
Examination and Evaluation	Examinations are a prerogative of the University and the college strictly

follows the rules regulations and norms given by the same. The entire staff associates itself with the task of paper setting and evaluation of answer sheets as directed by the the affiliating JRRS university.

Research and Development

IQAC deals with all matters related to research like research proposals, research granting schemes and agencies etc.Regular Interaction with Teachers/ Researchers for keeping them updated and informed about research schemes, revised guidelines/ directives of funding agencies. • Encourages faculty members to submit at least one research paper/ academic session.

Interdisciplinary research is being encouraged.Research Projects by UGC and other agencies are supported by college. Special duty leaves are granted for attending research conferences, refresher and faculty development courses. PG students are motivated to undertake research projects.The faculty of the college has continuously been involved in various research works as RESEARCH GUIDE. College Teachers are research guide and many students are pursuing their Ph.D. under Their supervision. Many Books and Articles are published by them. Started publishing a new journal VAIJAYANTI with ISBN No.

Library, ICT and Physical Infrastructure / Instrumentation

The college provides a clean and quiet environment in the library. A reading room for the benefit of students and faculty is also present. The library has a lot of books on all the subjects being taught in the college. The books have been divided subject wise and stacked. Monthly Sanskrit magazines like Sanskrit Bharti, Swarmangala, Vayam and competitive magazines and general magazines like India Today are subscribed by the college library. The books from the library are issued manually for fixed time duration. A well equipped computer lab with internet connection is provided to the college faculty and students. Projector and audio- visual aid equipments for teaching are used. The complete college campus is under CCTV surveillance to maintain transparency in examinations and also for security of the campus. New Seminar hall and Smart Class-Room

	are under construction..
Human Resource Management	Through formation of Committees, Division of work through conveners time to time as per specific and general needs. Supportive and conducive environment for research development. Encouraging participation in FDPs, Seminars and Conferences. Staff meetings are convened by the college to ensure utilization of Human Resource as per their competency to complete a particular task (Academic and Administrative) 1 National and Conference was organized. 4 Lecture series on various topics were conducted. Awareness programme was conducted to Save Energy Sanskrit Sambhashan Shivir was organized.
Admission of Students	As per University Norms accepted by the State Govt. Students having qualified Varishta Upadhyay (102) are only eligible to take admission in the 3 year degree course of Shastri in this college but the JRRSU and Dept. Sanskrit education has relaxed the rules and allows students with senior secondary (102) also to take admission to the college. Students having qualified Shastri B.A with Sanskrit are eligible to take admission in the 2 year PG course of Acharya in this college. The admission process is online.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	To use ICT in the process of planning college-events and activities, institute uses personal e-mails and Whatsapp Groups .Important notices and reports are also circulated via emails. WhatsApp Group helps to provide the brief notices of any event to be happened on college. WhatsApp Groups are also used for awareness and of smooth functioning of the same.
Administration	All important administrative information including notices is regularly published on the website. • The college is connected through internet. The college has Bio-metric attendance for teaching and nonteaching staff. The college campus is equipped with CCTV Cameras installed at various places of need. College staff uses smartphone with inbuilt social app like

	Gmail to communicate.
Finance and Accounts	With the aim to produce immediate information in finance and Accounts this section of College is partially egoverned. The salary bills of staff members are being submitted online on Pay-Manager. Most financial transactions of the government and other organizations are through the PFMS software.
Student Admission and Support	As the admission process is online, admission forms are also provided. Students submit printouts and required documents at respected counters.
Examination	ICT is used during examination toMaintain Student fees Records. Print the exam seat number wise List. Generate class wise roll call list for all classes. Make Sitting Arrangement Plan for University Exams.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme	1	01/10/2018	27/10/2018	27
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>All the State Govt. Policies are adhered to. Guidelines and directions from the Directorate are also followed. The college provides Maternity Leave, Group Insurance, GPF, CPF, Gratuity and Loan facility to its teaching and non-teaching employees according to state government rules. Medical camp, legal awareness and sanitation awareness programmes are conducted for staff members.</p>	<p>All the State Govt. Policies are adhered to. Guidelines and directions from the Directorate are also followed. The college provides Maternity Leave, Group Insurance, GPF, CPF, Gratuity and Loan facility to its teaching and non-teaching employees according to state government rules. Medical camp, legal awareness and sanitation awareness programmes are conducted for staff members.</p>	<p>Government and non-Government Scholarship provided. Career and counselling Cell is established to ensure best career options for students. National Cadet Core (NCC) is working in college. Different CoCurricular and Extracurricular activities are organised to ensure skill development of students.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial Audit done by AG Office. Directorate of sanskrit Education regularly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC, Directorate Sanskrit Education
Administrative	No	Nil	Yes	Directorate Sanskrit Education

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Although the college does not have a registered parent and teacher association, yet some of the departments conduct interactions of teachers with parents. In these meetings parents are familiarized with the curriculum that is followed, the performance of their wards, the class attendance. Apart from these interactions teachers also communicate with parents over the phone.

6.5.3 – Development programmes for support staff (at least three)

College has been permitting the faculty members to attend seminars, conferences and related foundation courses, Orientation courses, Refresher courses, training programmes. Principal Continuously guides all the faculty members to carry on their co-curricular activities effectively and efficiently.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

To implement NAAC recommendations. To Ensure timely implementation of Academic calendar, To develop library in accordance with NAAC recommendations. To expand computerization and IT set up. To Advise faculty to use modern methods of teaching learning. To make IQAC more effective to contribute for excellence. To make efforts to develop centralized MIS in the college. National seminars and conferences to be conducted. class rooms to be made smart classes. Major and minor projects to be sent to UGC mandatory from each department. To form and implement Sanskrit Vangmay syllabus in Shastri Acharya courses in accordance to the syllabus of SET, NET.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Lecture Series in Hindi	02/07/2018	14/09/2018	14/09/2018	89
2018	Lecture Series in Sanskrit Literature	01/10/2018	22/10/2018	22/10/2018	70
2018	Special Lecture by Vyakaran Department	01/10/2018	29/10/2018	29/10/2018	55
2018	Lecture on Indian Constitution	01/10/2018	30/11/2018	30/11/2018	42
2018	Lecture on National Unity Day	01/10/2018	31/10/2018	31/10/2018	110
2018	Lecture on Career Counselling	02/07/2018	22/09/2018	22/09/2018	85

2019	Lecture on Career Counselling	01/01/2019	19/01/2019	19/01/2019	97
2019	Magh Jayanti Celebration	01/01/2019	19/02/2019	19/02/2019	125
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Lecture on Female Health	08/08/2018	08/08/2018	125	0
SMART GIRL Two days workshop for girls	11/01/2019	12/01/2019	85	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Awareness Programme to Save Energy has been organised. To ensure energy saving Solar Panel is being installed. To conserve water a water harvesting system to be constructed.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	20

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	21/08/2018	1	Awareness programme for traffic rules	Traffic Awareness	38
2018	1	1	03/10/2018	1	Awareness of Dengue chikungunya	Health Awareness	42

2019	1	1	05/02/2019	1	Anti Pollution campaign	Environment Protection	52
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	21/06/2019	15
International Womans Day	08/03/2019	08/03/2019	38
Lecture on National Unity	31/10/2018	31/10/2018	110
Lecture on Environment protection	11/07/2018	11/07/2018	125
Workshop on Indian Culture	24/12/2018	24/12/2018	107
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

To ensure energy saving Solar Panel is being installed. To conserve water a water harvesting system to be constructed. Reduced printing to save paper. Developed green garden to ensure healthy environment. Reduced plastic use in order to ensure plastic free campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of Practice Value Education 2.Objectives of the Practice. In today's world, where majority of the people are pursuing only self interests relentlessly, the institution recognises the need to inculcate universal values like promotion of truth, selflessness, righteousness etc.College is working with this goal. To inculcate values in students the college ensures- harmonious development of body, mind and soul. to cultivate inner calmness as a way to peace. to help others. to preach and practice truthfulness. to deal with academic and emotional stress by tapping their inner sources of strength. to develop a positive attitude. The college has organised following activities to enhance Value Education- A class on moral values held. Counselling session held. A special lecture on values as understood by Swami Vivekananda held. Psychological counselling of girl students held. Evidence of Success: Students are increasingly taking interest in this practice. They are regularly attending these classes despite their packed schedule of usual classes. IQAC Faculty Talk programme for promotion of interdisciplinary research work. Value Education The main objective of the college is to inculcate a sense of moral values among students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the institute focuses on value based education , inter disciplinary research and sustainable development .The Vision, Mission and Objectives of the institution clearly points towards a value based education based on the curriculum of the affiliating university combining it with the moral values. The students of College are not only guided to achieve excellence in the education but are thoroughly equipped with the knowledge of social perseverance and environmental sustainability. It lays special effort on students understanding of current environmental crisis and through its various schemes like energy conservation, waste management, rain water harvesting, plantation drives urges them to become eco friendly citizens.College in its endeavor to implement its curriculum incorporating its mission and vision with contemporary issues has evolved a number of best practices like IQAC Faculty Talk programme for promotion of interdisciplinary research work. Value Education The main objective of the college is to inculcate a sense of moral values among students. To promote the age old sanskrit language and literature. The teaching and Learning process is conducted in Sanskrit medium. Oriental Studies are patronized and propagated. The perspective of the institute is to re-establish the Indian ideals and values through Vedic thought. The Techo-Savy Students of the global age have been able to imbibe the ancient knowledge.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

Various Departments may organize national and international seminars, conferences etc.,Teaching and Research collaboration with national and international centers of excellence may be made.The Shastric studies should be made more lively using the modern techniques and teaching aids.Provide sufficient Equipments in Computer Labs.welfare measures and skill development facilities for all employees. to upgrade the ICT E-learning . Seminars to be connected by various Departments.