Yearly Status Report - 2017-2018

Part A	
Data of the Institution	
1. Name of the Institution	**GOVT. MAHARAJ ACHARYA SANSKRIT COLLEGE,JAIPUR**
Name of the head of the Institution	**Prof. Vinod Bihari Sharma**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01412706608**
Mobile no.	**9414931739**
Registered Email	**maharaj.college@gmail.com**
Alternate Email	**seemajain3583@gmail.com**
Address	**Govt. Maharaj Acharya Sanskrit College, Gandhi Nagar, Near Gandhi Circle, Jaipur 302015**
City/Town	**jaipur**
State/UT	**Rajasthan**

Pincode	**302015**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Prof. Shalini Saxena**
Phone no/Alternate Phone no.	**01412299006**
Mobile no.	**9414051119**
Registered Email	**saxena.drshalini@gmail.com**
Alternate Email	**saxena.drshalini@yahoo.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://masc.ac.in/download_circular.php?doc=MTYwMTQ2MDMxNy5wZGY=

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://masc.ac.in/download_circular.php?doc=MTU5NDQ0Nzk3Mi5wZGY=

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.20**	**2016**	**19-Jan-2016**	**18-Jan-2021**

6. Date of Establishment of IQAC	**24-Apr-2014**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
National seminar on Bhartiya Natyashastra evam vartman drishya kavya	09-Nov-2017 03	300
National Seminar on Contemporary Indian Writing A source of Cultural Strengthening	08-Dec-2017 02	300
National Seminar on samsamyik pariprekshya me yog darshan ka Mahttava	12-Jan-2018 02	350
National Workshop on Exercise Psychology The Influence of exercise on Psychological Processes	29-Jan-2018 03	400
Lecture on 'Save Girl Child'	17-Nov-2017 01	125
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
State Government	Salary Allowance	Government	2017 1	37803415
JRR Sanskrity University	Exam & Development	Local Bodies	2017 1	13950
College	Development	Local Bodies	2017 1	297890
College	Seminar exp	Local Bodies	2017 1	728800
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Implement suggestions received from NAAC peer team to improve the quality of Academics Research. Internet Email facilities provided to Teachers Students. Efforts to make classes more regular effective to develop critical and Analytical approach in students. Lunching of Faculty Talk Progremme to promote inter disciplinary Research. Analysis of each department on tha basis of feedback of students and analysis of result communicating it to the respective department for improvement.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
A Gym may be Installed to ensure better Health for Students & Staff Members	Procedure of purchasing Equipment is Started under RUSA.
To upgrade the ICT Elearning	Installation of Equipments in Newly Constructed Smart classroom & Seminar Hall.
The Shastric studies should be made more lively using the modern techniques and teaching aids.	Number of teachers are using modern techniques and teaching aids.
Teaching and Research collaboration with national and international centres of excellence may be made.	Various Departments may organize national and international seminars, conferences etc.,Teaching and Research collaboration with national and international centers of excellence may be made.The Shastric studies should be made more lively using the modern techniques and teaching aids.Provide sufficient Equipment's in Computer Labs.welfare measures and skill development facilities for all employees. to upgrade the ICT E-learning . Seminars to be connected by various Departments.
Steps may be taken to ensure the services of eminent retired scholars	Various Departments may organize national and international seminars, conferences etc.,Teaching and Research collaboration with national and international centers of excellence may be made.The Shastric studies should be made more lively using the modern techniques and teaching aids.Provide sufficient Equipments in Computer

	Labs.welfare measures and skill development facilities for all employees. to upgrade the ICT E-learning . Seminars to be connected by various Departments.
Formation of Committees, Allocation of Tasks. Curricular and Cocurricular Targets fixed.	Committees targets achieved Tasks accomplished Curriculum completed. Cocurricular activities successfully conducted

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	24-Mar-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Forms for admission are uploaded on the website. Data required by the University is sent online based on the information drawn from the Application Forms for admission.All relevant information regarding the college, notices and announcements are uploaded on the website. Staff salary notification and generation of salary slips is done online. Finance Accounting MIStransaction with bank is conducted online.All Financial Activities Organized by PFMS IFMS. All Academic Financial data uploaded on MIC Portal (MHRD),AISHE Fund tracker (RUSA)

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Before the start of every academic session, Principal conducts an meeting with Heads of all the Departments and finalize the Academic Calendar in alignment

with the university schedule. Subjects are allocated to the faculties based on their subject expertise and interests well in advance. Time table for every session is prepared by the Time Table committee and the load distribution is informed to the Principal. The affiliating university provides the syllabus with evaluation schemes. Faculty follows the evaluation scheme mentioned in the syllabus for each course. Lectures are given according to topics for the effective implementation of syllabi. Course Objectives and Course outcomes of the subjects in accordance with the university prescribed syllabus are decided by the respective subject teacher. Remedial classes are conducted for slow learners. Guest lectures are regularly arranged to bridge the gap in the prescribed curriculum. A Quarterly Teaching Progress Format is prepared by College, in which , teachers report their teaching progress & Topics for upcoming months.An meeting is conducted at the end of the semester to conclude the academic session. At the end of every session course exit feedback is taken from the students and analysed for proper measures. Special emphasis is given on the development of the overall personality of the students through the conduction of various personality development programmes. Students are encouraged to participate in NCC and other social activities so as to enable them to be socially responsible citizens. Seminars and workshops are arranged to enrich the curriculum.Special implementation plan for teaching of subjects like computer Applications, sanskrit speaking, Ved & Jyotish. Practical Sessions organized for Students of Jyotish & Ved. Practical sessions organized for Students of Jyotish at observatory of jaipur which called Jantar Mantar.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Sanskrit Sambhasan Shivir	03/07/2017	129
Lecture Series on Mahakavi Magh	25/01/2018	85

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Yes
Parents	Nill

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
There is a formal mechanism to obtain feedback from students on a regular basis and their views are considered to bring in the appropriate timely changes in the system. A Feedback Committee is constituted by college. Structured feedback is obtained for every course after the completion of the session.The analytical reports of committee is considered by Administration and IQAC. The feedback received from students of all batches is given to each teacher by the Principal after being analysed, clarifying, if need be, for quality enhancement in teaching methodology. Observations on general trends are also made. The Principal intervenes and addresses possible areas of improvement and evaluates these with each teacher, motivating her/him to look at specific areas where growth is needed. Physical amenities are also being added for students.To ensure regular water supply in college campus bore well is being constructed.According to preference seminar hall, computer lab, smart classrooms renovation plan made under RUSA Grant. Toilet renovation work completed by RUSA Grant. Proposals are made to install Solar energy Plant and Water Harvesting system. During the reformation of the curriculum university invites the representative from the college to put forward the view on behalf of all the stakeholders of the Institute. The senior faculty would participate from the institution and share the feelings of all the stakeholders, which would help in enriching the curriculum and to bring the new changes in the syllabus and the environment.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	192	320	5	5	11

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
21	10	15	1	0	2
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College Staff provide full support and guidance to the students throughout their course.Teachers regularly interact with the students and monitor their academic performance and attendance. Students are counselled by subject faculties and HOD for improving their academic performance and attendance. Teachers counsel the students regarding their performance and schedule additional lectures/practical's. The students are given guidance for career, personal issues,besides academic issues. Teachers keep track on their improvements and counsels them accordingly. Students with personal/family problems if any, are given counselling and support.Students are supported and guided both in co-curricular and extracurricular activities . The teacher supports students in all the possible ways to enrich their academic performance. The students are constantly motivated for research,skill development programmes. The college organized talks, lectures for career guidance.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
512	21	1:24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	23	2	0	19

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of

			semester-end/ year-end examination	results of semester-end/ year- end examination
Shastri	1101	Ist year	19/04/2018	25/06/2018
Shastri	2101	II nd Year	16/04/2018	22/06/2018
Shastri	3101	III rd Year	11/04/2018	05/06/2018
Acharya	4101	Acharya Preivous	09/04/2018	13/06/2018
Acharya	5101	Acharya Final	12/04/2018	05/06/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The evaluation of the students on the basis of examinations is an integral part of the teaching-learning process.Quarterly Class Test is held to evaluate students efficiency in particular Subjects. MCQs were incorporated to test even the minute knowledge of the students. Test copies are handed over to Students for self Assessment. Weakly Group Discussions Organized for different classes on related Subjects.Students are assigned current issues for group discussion, which is arranged by respective subject teachers in order to evaluate the students. Student's subject knowledge, general awareness, oratory and vocabulary skills, social awareness etc. are evaluated through group discussion and marks are given as per participation and performance. It helps to motivate the students and enhance knowledge by sharing thoughts among themselves. Pronunciation Hastsanchalan are evaluated through Vedic Mantra Path. Prediction efficiency and Horoscope knowledge of Jyotish Students are evaluated by Horoscope Making Reading. Karmkand Paurohitya Practical sessions are also organized by students. It is mandatory to conduct computer practical exams for Shastri II year. Computer practical exams are conducted in college in accordance with prescribed syllabus. In this activity, a theory exam is conducted and student has to face viva-voce along with computer practical as suggested by external examiner. Answer scripts are assessed by external examiner. The results and marks of practical are conveyed to university as per schedule. This practical exam is strictly conducted with adherence of university rules.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Being an institute affiliated to JRRS University, we follow the academic schedule provided by the university. The institute adheres to the Academic Calendar prepared according to the calendar provided by JRRS University. Every year we prepare the academic calendar for the institute and also a department wise activity schedule for smooth functioning. This ensures that the curriculum is enriched through related activities like gust lecture and extension series. For the academic session academic calendar was prepared and followed for conduct of examination and other activities. The Institute prepares their own academic calendar for various programmes which follow the timelines/guidelines and academic schedule of the affiliating University. Generally, the JRRS University gives guidelines on the following in their academic schedule, along with annual cultural and sports meet schedule.IQAC ensures timely implementation of Academic Calendar.The practical examination of subjects likecomputers,EVS, Ved Jyotish is time to time conducted by the college. Subject knowledge and mental performance of the students is also assessed through various subject related debates and quiz competitions. Annual Examination Time Table is decided by Affiliating University.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://masc.ac.in/download_circular.php?doc=MTU5NDQ0ODA0Ny54bHN4

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.masc.ac.in

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National Workshop on Exercise Psychology The Influence of exercise on Psychological Processes	Physical Education	29/01/2018
National Seminar on samsamyik pariprekshya me yog darshan ka Mahttava	Darshan Department	12/01/2018
National Seminar on Contemporary Indian Writing A source of Cultural Strengthening	English Department	08/12/2017
National seminar on Bhartiya Natyashastra evam vartman drishya kavya	Sahitya Department	09/11/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Bhashavigyan	6
Ved	2
Vyakaran	3
Sahitya	1
Darshan	2
Dharmashastra	2
Jyotish	6
Hindi	1
English	1
Political Science	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!
No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	3	50	1	0
Resource persons	0	1	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Sanskrit Sambhashan Shivir	Sahitya Department of College	6	150
Celebration of Teachers Day	College	13	500
Tree Plantation	NCC,College	2	50
Swachchhata Abhiyan	NCC,College	2	100
Blood Donation Camp	NCC,College	2	50
First-Aid Training Camp	NCC,College	2	200
Anti Ragging Campaign	Anti Ragging Cell	3	300
lecture on Women Health	College	2	76
No file uploaded.

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Dance(Garaba)	Gold Medal	NCC	1
No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen	Name of the activity	Number of teachers	Number of students

	cy/collaborating agency			participated in such activites	participated in such activites
Independance Day	NCC	Independance Day		1	37
Republic Day	NCC	Republic Day		1	37
NCC Day	NCC	NCC Day		1	37
Yog Diwas	NCC	Yog Diwas		1	37
Blood Donation	NCC	Blood Donation		1	37
Tree Plantation	NCC	Tree Plantation		1	37
Swachh Bharat	NCC	Swachata Abhiyan		1	37
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7082379	2620657

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added

[View File](#)

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	**19**	**12**	**7**	**0**	**0**	**7**	**0**	**0**	**0**
Added	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total	**19**	**12**	**7**	**0**	**0**	**7**	**0**	**0**	**0**

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
776140	**1215115**	**3348585**	**2158778**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college ensures optimal allocation and utilization of the available financial recourses for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received the college as per the requirements in the interest of students. Library:- 1. The requirement and list of books is taken from the concerned departments and HOD's are involved in the process. The finalized list of required books is duly approved and signed by the Principal. 2. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. 3. Other issues such as weeding out of old titles, schedule of issue/ return of books etc. are chalked out / resolved by the library committee. Sports: - Regarding the maintenance of sports equipment the college sports in charge is deputed. During the session 2016-17 college participated in Cricket, Kabaddi inter-collegiate championship. Computers: - 1. Centralized computer laboratory established. 2. Internet and Wi-Fi enabled campus. 2.Two (2) scanners, Four (4) printers and Two (2) Xerox machines are available in the college. Classrooms: - 1. The college has various committees for maintenance and upkeep of infrastructure. At the departmental level, HODs submit their requirements to the Principal regarding classroom furniture and other. 2.The college development fund is utilized for maintenance and minor repair of furniture and other electrical equipment. 3.With the help of sweeper cleanliness of class rooms is maintained. 4.Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms. Apart from these, Total sixteen (16) CCTV cameras available and all are working in various locations like, 1 in each classroom, 1 in computer lab, 2 in library, 1 in staff room,1 in seminar hall, 2 in administration section, 2 in college passage and 2 in out-side of the college (parking area) etc.

http://www.masc.ac.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Sanskrit Sambhashan Shivir	03/07/2017	129	Rajasthan Sanskrit Acedemy
Special Coaching Classes for Various Competitive Exams	01/09/2017	110	Invited Subject Experts College Teaching Staff
Yoga and Meditation	21/06/2018	106	NCC,Department of Physical Educationl
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the

institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2017	Special Coaching Classes for Various Competitive Exams	110	45	18	18

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	50	Shastri	Sahitya, Vyakaran, Dharmashastra, Jyotish Ved etc.	JRRSU jaipur Rastriya Sanskrit Sansthan	B.ed,Shiksha Shastri,Acharya
2017	10	Acharya	Sahitya, Vyakaran, Dharmashastra, Jyotish Ved etc.	JRRSU jaipur Rastriya Sanskrit Sansthan	Ph.D. Vidyavaridhi

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	25

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year		
Activity	Level	Number of Participants
Inter Class Drawing and Painting Competition	Shastri and Acharya	22
Ashu Bhasan Pratiyogita	Shastri and Acharya	18
Inter Class Dance Compitition	Shastri and Acharya	11
Inter Class Tournament for Girls	Shastri and Acharya	42
Inter Class Tournament	Acharya	27
Inter Class Tournament	Shastri	63
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council representatives actively participate in various activities. They help in coordinating all the events related to academics and other cocurricular Extra-curricular activities, as per the directives of teaching faculty. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students. Contribution of the Student Council in Academics and Administration- 1. Coordination in day to day academic activities at their level. 2. Coordination in communicating the information between students and Teaching faculty. 3. Coordination in organizing Cultural events. 4. Coordination in organizing Sports Games for the students. 5. Coordination in inviting the external guest speakers and organizing the Seminars Workshops. College provides necessary support to the council members in organizing coordinating the events. It encourages the students to develop their leadership skills through these activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

50

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

The quality and proficiency of the college to a large extent depends on active participation of Alumni Association in various curricular activities and meetings. Therefore, the college has always been ready for support them. Every year our valuable alumni visit college for giving their inputs to the current students and to assist in running coaching classes for competitive examinations organized by Career Counseling Cell of the college.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The success of an institution is the result of the combined efforts of all who work towards attaining the vision of the institution. The institution has a practice of Decentralization and participative management. The college provides the better opportunity to all the participating in the decision making process. Right from the Principal the staff and students, all the stakeholders have a role to play in building of the college. Their involvement and cooperation in devising and implementing decision making policies for academic and administrative affairs through various committees have contributed to the growth of the college. Each committee has been provided with specific functions cater to the needs of institution for the ongoing progress and development of the Institution. 1. Principal Level Principal is the head of institution and chairperson of the IQAC. The Principal regularly consults with the Teachers of different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the Principal, the IQAC and the teachers of the college. Internal Quality Assurance Cell (IQAC) NCC committee Students Welfare Committee U.G.C. Affairs Committee Computer and Website Development committee College Annual Magazine Committee Environment Awareness Alumni Association Committee Students Grievance Redressal Committee Sports committee for the session 2016-17. Following committees are constituted in accordance to government guidelines: Admission Committee Women's Grievance Redressal Committee Anti-Ragging Committee Cultural Events Committee 2. Faculty level Faculty members are given representation in various committees/cells nominated by the principal in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different sub-committees which have been nominated by PrincipalPlacement and career counseling cell Discipline committee Girls Common Room Examination (University College Level)Committee 3. Students Level For the development of students, various cells are established at college level. Students are empowered to play important role in different activities. Functioning of different roles and responsibilities at various committees for further reinforces decentralization- Cultural Secretary Student welfare secretary 4. Non-Teaching Staff Level Non teaching staffs also represents in the governing body and the IQAC. Suggestion of non-teaching staff are considered while framing policies or taking important decisions. 5. Participative Management The institution promotes the culture of participative management at the strategic level, functional level and operational level. Strategic level The Principal, Teachers and the IQAC are involved in defining policies procedures, framing guidelines and rules regulations pertaining to admission, examination, code of conduct-discipline, grievance, support services, finance etc. Functional level Faculty members share knowledge among students and staff members while working for a committee. Operational level The Principal and faculty members interact with government and external agencies faculty members, maintain interactions with the concerned departments of affiliating university. Students and office staff join hands with the Principal

and faculty for the execution of different academic, administrative, extension related, co- curricular and extra-curricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Yes, Large no. of faculty members are either convener or member of BOS of the JRRS University hence changes in curriculum, introduction of new courses and improvements in pedagogy are regularly brought forward by the departments of the institute and are incorporated after approval by the University.
Teaching and Learning	Regular lectures are conducted according to teaching plan and formulated methodology. Innovative methods are adopted for teaching and learning process. Guest lectures of corporate personnel arranged for special topics from curriculum and recent trends. Encourage teachers to use ICT technologies like smart classrooms Multiple teaching learning practices like lectures, presentations, films, documentary, case studies, role play, group discussions, computer labs teaching, industrial visits, corporate expert lectures, performance training and learning process.
Examination and Evaluation	Examinations are a prerogative of the University and the college strictly follows the rules regulations and norms given by the same. The entire staff associates itself with the task of paper setting and evaluation of answer sheets as directed by the the affiliating JRRS university.
Research and Development	IQAC deals with all matters related to research like research proposals, research granting schemes and agencies etc.Regular Interaction with Teachers/ Researchers for keeping them updated and informed about research schemes, revised guidelines/ directives of funding agencies.• Encourages faculty members to submit at least one research paper/ academic session. Interdisciplinary research is being encouraged.Research Projects by UGC and other agencies are supported by

	college. Special duty leaves are granted for attending research conferences, refresher and faculty development courses. PG students are motivated to undertake research projects.The faculty of the college has continuously been involved in various research works as RESEARCH GUIDE. College Teachers are research guide and many students are pursuing their Ph.D. under Their supervision. Many Books and Articles are published by them. Started publishing a new journal VAIJAYANTI with ISBN No.
Library, ICT and Physical Infrastructure / Instrumentation	The college provides a clean and quiet environment in the library. A reading room for the benefit of students and faculty is also present. The library has a lot of books on all the subjects being taught in the college. The books have been divided subject wise and stacked. Monthly Sanskrit magazines like Sanskrit Bharti, Swarmangala, Vayam and competitive magazines and general magazines like India Today are subscribed by the college library. The books from the library are issued manually for fixed time duration. A well equipped computer lab with internet connection is provided to the college faculty and students. Projector and audio- visual aid equipments for teaching are used. The complete college campus is under CCTV surveillance to maintain transparency in examinations and also for security of the campus. New Seminar hall and Smart Class-Room are under construction..
Human Resource Management	Through formation of Committees, Division of work through conveners time to time as per specific and general needs. Supportive and conducive environment for research development. Encouraging participation in FDPs, Seminars and Conferences. Staff meetings are convened by the college to ensure utilization of Human Resource as per their competency to complete a particular task (Academic and Administrative) 1 National and Conference was organized. 4 Lecture series on various topics were conducted. Awareness programme was conducted to Save Energy Sanskrit Sambhashan Shivir was organized.
Admission of Students	As per University Norms accepted by

the State Govt.Students having qualified Varishta Upadhyay (102) are only eligible to take admission in the 3 year degree course of Shastri in this college but the JRRSU and Dept. Sanskrit education has relaxed the rules and allows students with senior secondary (102) also to take admission to the college. Students having qualified Shastri B.A with Sanskrit are eligible to take admission in the 2 year PG course of Acharya in this college. The admission process is online.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	To use ICT in the process of planning college-events and activities, institute uses personal e-mails and Whatsapp Groups .Important notices and reports are also circulated via emails. WhatsApp Group helps to provide the brief notices of any event to be happened on college. WhatsApp Groups are also used for awareness and of smooth functioning of the same.
Administration	All important administrative information including notices is regularly published on the website. • The college is connected through internet. The college has Bio-metric attendance for teaching and nonteaching staff. The college campus is equipped with CCTV Cameras installed at various places of need. College staff uses smartphone with inbuilt social app like Gmail to communicate.
Finance and Accounts	With the aim to produce immediate information in finance and Accounts this section of College is partially e-governed. The salary bills of staff members are being submitted online on Pay-Manager. Most financial transactions of the government and other organizations are through the PFMS software.
Student Admission and Support	As the admission process is online, admission forms are also provided. Students submit printouts and required documents at respective counters.
Examination	ICT is used during examination toMaintain Student fees Records. Print the exam seat number wise List. Generate class wise roll call list for all classes. Make Sitting Arrangement

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
All the State Govt. Policies are adhered to.Guidelines and directions from the Directorate are also followed. The college provides Maternity Leave,Group Insurance, GPF, CPF, Gratuity and Loan facility to its teaching and non-teaching employees according to state government rules.	All the State Govt. Policies are adhered to.Guidelines and directions from the Directorate are also followed. The college provides Maternity Leave,Group Insurance, GPF, CPF, Gratuity and Loan facility to its teaching and non-teaching employees according to state government rules.	Government and non-Government Scholarshipprovided. Career and counselling Cell is established to ensure best career options for students. National Cadet Core (NCC) is working in college. Different CoCurricular and Extracurricular activities are organised to ensure skill

| Medical camp, legal awareness and sanitation awareness programmes are conducted for staff members. | Medical camp, legal awareness and sanitation awareness programmes are conducted for staff members. | development of students. 6.4 – Financial Management and Resource Mobilization 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each) Financial Audit done by AG Office. Directorate of sanskrit Education regularlys |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial Audit done by AG Office. Directorate of sanskrit Education regularly.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	Yes	IQAC, Directorate Sanskrit Education
Administrative	No	Nill	Yes	IQAC, Directorate Sanskrit Education

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Although the college does not have a registered parent and teacher association, yet some of the departments conduct interactions of teachers with parents. In these meetings parents are familiarized with the curriculum that is followed,the performance of their wards, the class attendance. Apart from these interactions teachers also communicate with parents over the phone.

6.5.3 – Development programmes for support staff (at least three)

College has been permitting the faculty members to attend seminars, conferences and related foundation courses,Orientation courses, Refresher courses,training programmes. Principal Continuously guides all the faculty members to carry on their co-curricular activities effectively and efficiently.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

To implement NAAC recommendations. To Ensure timely implementation of Academic calendar, To develop library in accordance with NAAC recommendations. To expand computerization and IT set up. To Advise faculty to use modern methods of teaching learning. To make IQAC more effective to contribute for excellence.To make efforts to develop centralized MIS in the college. National seminars and conferences to be conducted. class rooms to be made smart classes. Major and minor projects to be sent to UGC mandatory from each department. To form and implement Sanskrit Vangmay syllabus in Shastri Acharya courses in accordance to the syllabus of SET, NET.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Nill
c)ISO certification	Nill
d)NBA or any other quality audit	Nill

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	National seminar on Bhartiya Natyashastra evam vartman drishya kavya	01/07/2017	09/11/2017	11/11/2017	300
2017	National Seminar on Contemporary Indian Writing A source of Cultural Strengthening	01/10/2017	08/12/2017	09/12/2017	300
2018	National Seminar on samsamyik pariprekshya me yog darshan ka Mahttava	01/10/2017	12/01/2018	13/01/2018	350
2018	National Workshop on Exercise Psychology The Influence of exercise on Psychological Processes	01/10/2017	29/01/2018	31/01/2018	400
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Lecture on Save Girl Child	17/11/2017	17/11/2017	25	100
Self-Defense Workshop for girls	02/08/2017	02/08/2017	85	0
Lecture on Economic Empowerment of Indian Women	11/01/2018	11/01/2018	100	60
Leture on Gender Equality	18/08/2017	18/08/2017	100	125

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
To ensure energy saving Solar Penal is being installed. To conserve water a water harvesting system to be constructed.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	25

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	13/10/2017	1	Awareness Camp on 'Eco Friendly Diwali'	Environmental protection	53
2017	1	1	09/12/2017	1	Health Awareness Rally	Health Awareness	45
2018	1	1	02/02/2018	1	Hast Rekha Paramarsh	Hast Rekha Paramarsh	20
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2017	21/06/2017	20
International Woman's Day	08/03/2018	08/03/2018	40
Tree Plantation	19/07/2017	19/07/2017	50
Blood Donation	25/09/2017	25/09/2017	10
National Unity Day	31/10/2017	31/10/2017	200
Essay Writing Competition on Corruption free India	20/12/2017	20/12/2017	25
Special Lecture on Save Girl Child	17/11/2017	17/11/2017	125
Special Lecture on Stress Management	20/01/2018	20/01/2018	100
Special Lecture on Concept of Non-Violence	02/10/2017	02/10/2017	150
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

To ensure energy saving Solar Penal is being installed.
To conserve water a water harvesting system to be constructed.
Reduced printing to save paper.
Developed green garden to ensure healthy environment.
Reduced plastic use in order to ensure plastic free campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of Practice Value Education 2.Objectives of the Practice. In today's world, where majority of the people are pursuing only self interests relentlessly, the institution recognises the need to inculcate universal values like promotion of truth, selflessness, righteousness etc.College is working with this goal. To inculcate values in students the college ensures- harmonious development of body, mind and soul. to cultivate inner calmness as a way to peace. to help others. to preach and practice truthfulness. to deal with academic and emotional stress by tapping their inner sources of strength. to develop a positive attitude. The college has organised following activities to enhance Value Education- A class on moral values held. Counselling session held. A special lecture on values as understood by Swami Vivekananda held. Psychological counselling of girl students held. Evidence of Success: Students

are increasingly taking interest in this practice. They are regularly attending these classes despite their packed schedule of usual classes. 2. IQAC Faculty Talk programme for promotion of interdisciplinary research work. Value Education The main objective of the college is to inculcate a sense of moral values among students.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The vision of the institute focuses on value based education , inter disciplinary research and sustainable development .The Vision, Mission and Objectives of the institution clearly points towards a value based education based on the curriculum of the affiliating university combining it with the moral values. The students of College are not only guided to achieve excellence in the education but are thoroughly equipped with the knowledge of social perseverance and environmental sustainability. It lays special effort on students understanding of current environmental crisis and through its various schemes like energy conservation, waste management, rain water harvesting, plantation drives urges them to become eco friendly citizens.College in its endeavor to implement its curriculum incorporating its mission and vision with contemporary issues has evolved a number of best practices like IQAC Faculty Talk programme for promotion of interdisciplinary research work. Value Education The main objective of the college is to inculcate a sense of moral values among students. To promote the age old sanskrit language and literature. The teaching and Learning process is conducted in Sanskrit medium. Oriental Studies are patronized and propagated. The perspective of the institute is to re-establish the Indian ideals and values through Vedic thought. The Techo-Savy Students of the global age have been able to imbibe the ancient knowledge.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

Various Departments may organize national and international seminars, conferences etc.,Teaching and Research collaboration with national and international centers of excellence may be made.The Shastric studies should be made more lively using the modern techniques and teaching aids.Provide sufficient Equipments in Computer Labs.welfare measures and skill development facilities for all employees. to upgrade the ICT E-learning . Seminars to be connected by various Departments.